



**Please send requests to:**  
University Health Service  
Health Information Management (HIM)  
207 Fletcher St.  
Ann Arbor, Michigan 48109-1050  
Phone 734-936-3275, Fax 734-936-3063  
Email UHS-ROIRequest@med.umich.edu

## Authorization for Verbal Communication of Protected Health Information

Patient's name: \_\_\_\_\_ U-M ID #: \_\_\_\_\_ Medical record #: \_\_\_\_\_  
Current address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone #: \_\_\_\_\_ Date of birth: \_\_\_\_\_

I permit University Health Service (UHS), their physicians, nurses, and other personnel ("Health Care Providers") to discuss my health information, in person or by telephone, with the following family members or others directly involved in my medical care (list family members/others and state the person's relationship to the patient):

Name:	Phone number:	Relationship:
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____

Release of information under this document is limited to verbal discussions with my Health Care Providers. **This document does not permit release of any written health information to the individuals named above.**

**Date(s) of treatment:** From (start date): \_\_\_\_\_ To (end date): \_\_\_\_\_

I request the following information to be released, which may include *alcohol and drug abuse/treatment; psychological and social work counseling; HIV or AIDS or ARC; communicable disease or infections, including sexually transmitted diseases, venereal disease, tuberculosis and hepatitis, and demographic information, for the purposes and conditions designated on this form.*

**Entire** health record or select one or more of the options listed below:

Visit notes       Immunizations       Lab results       HIV-related       Mental health       Eye care

Physical therapy       Radiology       Substance use       STI-related       Women's health

Other (specify): \_\_\_\_\_

**Purpose for this disclosure (optional):**  Personal       Insurance       Consultation       Continuing medical treatment

Other (specify): \_\_\_\_\_

**Revocation:** I understand that I have the right to revoke this authorization at any time by writing to the address above. This authorization shall remain valid until revoked or upon the expiration date/event specified above, whichever occurs first. After it is revoked or expired, UHS will make no further disclosures to the above persons without a new authorization. A request to revoke my authorization will not apply to the extent that UHS has taken action in reliance upon my authorization.

**Redisclosure:** Once information has been disclosed, UHS can no longer protect it from further disclosure.

**Conditioning of Eligibility:** UHS will not condition treatment, payment, and enrollment or benefit eligibility on my signing this document.

**This form does not expire unless revoked or updated.**

Signature of patient (Electronic signature *not* accepted): \_\_\_\_\_ Date of signature: \_\_\_\_\_

### For Health Service Use Only

**Request received:**  In person       Written form       Telephone       Fax       Other: \_\_\_\_\_

**Identity verified by:**  UM ID       Driver license       Signature       Other: \_\_\_\_\_

**Request completed by:** HIM staff initials/date: \_\_\_\_\_ Other staff initials/date: \_\_\_\_\_